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| *Project Information* |  | *Design-Bid-Build, DBB* |  | *Design-Build, DB* |  | *To be determined* | |
| Project Title | | | | | | |
|  | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| State Route | MP | to | | MP | County(s) | Region | % Design complete |
|  |  | |  | |  |  |  |

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| --- |
| Project Internet site |
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| List all funding source information—CWA, TPA, Nickel, PEF, RTID, Federal, Federal Aid Number, % Federal Aid, etc. |
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| Design/Bid/Build → | Preliminary Engineering | Right-of-way | Construction | Target Ad Date | Target  RFP Date | Target CN Complete Date |
| Design/Build → | Owner Conceptual Design | Right-of-way | Design/Build | Target RFQ Date |
| Current Estimate |  |  |  |  |  |  |
| Current Budget |  |  |  |  |  |  |

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| --- | --- | --- |
| Project information may be copied from other documents and placed on shared FTP or SharePoint site: | | |
| ● Basis of Estimate, and Estimate | ● Project Scope | ● Project Management Plan |
| ● Project Scope & Description | ● Legislative Intent | ● Risk Management Plan |
| ● Need(s) Baseline & Contextual | ● Project Charter | ● Previous workshop/study reports |
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| FTP or SharePoint Site for information sharing: |  |

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| *Significant Areas of risk, major issues, and focus* |

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|  | Environmental |  |  | Utilities |  |  | Contracting/Procurement |
|  | Structures/Geotech |  |  | Railroad |  |  | Construction/MOT/Staging |
|  | Design (Roadway, Hydraulics, etc.) |  |  | Partnership/Stakeholders |  |  | Cost Estimate |
|  | Right-of-Way |  |  | Management/Funding |  |  | Schedule |

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| Describe project concerns for the areas identified above and/or other concerns |
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| List Stakeholders |
|  |

setup group number

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| work order number | | group | work op | control section | | pin | win |
|  | |  |  |  | |  |  |
| Complete this form and: | | | | | | Name | | |
| Email | | Your [Region Value Engineering & Risk Assessment Coordinator](https://wsdot.wa.gov/engineering-standards/project-management-training/project-management/value-engineering) | | | |  | | |
| cc | | Your [Assistant State Design Engineer (ASDE)](https://wsdot.wa.gov/publications/fulltext/design/ASDEAssignments.pdf) | | | |  | | |
| cc | | Your Assistant State Construction Engineer (ASCE) | | | |  | | |
| cc | | Your Area Consultant Liaison (ACL) | | | |  | | |
| cc | | HQ Project Analysis Office VE/Risk [VERA@wsdot.wa.gov](mailto:VERA@wsdot.wa.gov) | | | |  | | |

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| Date Submitted |  | Allow 12 to 16 weeks from submittal to workshop for preparation activities. |

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| *Type (check all the apply)*  *Update*  *Informational – managed by your office or region* | | | | | | | |
| Value Engineering (VE) Study | | Cost Risk Assessment (CRA) | | | | Constructability | |
| VE Risk Assessment (VERA) | | Cost Estimate Validation Process (CEVP) | | | | Team Building | |
| *Other (please describe)* | | | | | | | |
| Date Preferences: | | | Draft Results | Resolve/Respond | Final Report | | other |
| Prep meeting | Main Meeting | |
|  |  | |  |  |  | |  |
| Format Preference: | | |  | |  | | |
| Virtual | | | In-Person | | Combination | | |
| No Preference | | | County: | |  | | |

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| --- | --- | --- | --- |
| *Project Team Information* | | | |
| Project Manager | Telephone | Org Code | Mailstop |
|  |  |  |  |
|  | | | |
| For outside services, confirm DES Contract Management Training has been completed. Date Completed ☞ | | |  |
| Mailing Address | | |  |
|  | | | |

Project Team Contacts:

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Title | Telephone | E-mail |
|  | *Quality Reviewer* |  |  |
|  | *Report Editor* |  |  |

*Commitment to collaboratively ensure quality reports.*